

# WASHOE COUNTY SCHOOL DISTRICT

## PROPOSED BUDGET TIMELINE - FISCAL YEAR 2019-20

DATE	REQUIRED ACTIVITY
September 25, 2018	Board Work Session - Budget 101, Discuss FY18 Results, Trends and Budget Process for FY20, Priority Based Budgeting Update, FY20 Budget Timeline
September and October	Priority Based Budgeting peer review scoring and final reviews.
November 13, 2018	Review of Priority Based Budgeting Results
October thru December 2018	Continuation of GFOA's Best Practices in School Budgeting, accumulation of budget data, update enrollment and staffing, analyze costs based on Smarter School Spending Tool, analyze take home vehicles and review of athletic transportation fees. Follow up of Priority Based Budgeting results with departments.
December 11, 2018	FY19 December Augmented Budget
December 17, 2018	Business Office distribute budget forms to Executive Leadership, Departments and Schools.
Dec and Jan	Conduct Budget Survey
January 8, 2019	Board Meeting - FY 20 Budget update and discussion
January 16, 2019	Leadership Team Meeting and Update.
January 18, 2019	Department and school budget forms due to Business Office
January 2019	Governor's State of the State Address. Statewide per pupil amount and additional proposals from Governor's recommended budget.
January and February 2019	Executive Leadership review of Priority Based Budgeting results, budget submissions and alignment of budgets to strategic plan. Business Office continued updates of projections and compilation of material for budget workshop. Ongoing agenda item for all Executive Leadership meetings.
January and February 2019	Community Budget Forums (5)
January 22, 2019	Board Meeting - FY 20 Budget update and discussion
February 4, 2019	Legislative Session Begins
February 12, 2019	Board Meeting - FY 20 Budget update and discussion
February 15, 2019	Department of Taxation Preliminary Revenue Projections distributed
February 20, 2019	Leadership Team Meeting and Update
February 26, 2019	Board Work Session - FY20 Budget. Overview of FY20 preliminary budget and Priority Based Budgeting results. Budget timeline moving forward.
March 12, 2019	Board Meeting - FY 20 Budget update and discussion
March 13, 2019	Leadership Team Meeting and Update
March 15, 2019	Department of Taxation Final Revenue Projections distributed
March 25, 2019	Department of Taxation Final Ad Valorem Tax Projection
March 26, 2019	Board Meeting - FY 20 Budget update and discussion
April 9, 2019	Board Meeting - FY 20 Tentative Budget approval
April 15, 2019	Filing Deadline for FY 20 Tentative Budget
April 17, 2019	Leadership Team Meeting and Update
April 23, 2019	Board Meeting - FY 20 Budget update and discussion
April through May 2019	Continuation of: Updating budget using Best Practices in School Budgeting; Implementing Priority Based Budgeting results as necessary; Consideration of Legislative action if possible; Addressing the structural deficit.
May 14, 2019	Board Meeting - FY 20 Budget update and discussion
May 15, 2019	Leadership Team Meeting and Update
May 28, 2019	Board Meeting to include Public Hearing on FY 20 Tentative Budget, Last Board Date before June 8
June 3, 2019	Legislative Session Ends
June 8, 2019	Filing Deadline for FY 20 Final Budget
June 11, 2019	Board Meeting - FY 20 Budget update and discussion
June 25, 2019	Board Meeting - Approve FY20 Amended Final Budget if no other meeting prior to July 3, 2019
July 3, 2019	Filing Deadline for Amended Final Budget
Budget Updates will be made as necessary	
NRS required dates	
Board action and review dates.	